

**Township of Carlow/Mayo**  
**Council Meeting Minutes**

February 12, 2019

9:00 a.m.

The Council of the Township of Carlow/Mayo met on Tuesday February 12, 2019 at the Municipal Council Chambers in the Township of Carlow/Mayo Municipal Office in Boulter for their regular monthly council meeting with the following members present:

Reeve: Bonnie Adams

Councillors: Mike Cannon, Richard Dillabough, Dan Hughey, Eldon Stewart

**Staff Present:**

Clerk-Administrator: Arlene Cox

Road Superintendent: Charles Mackey

Treasurer: Jenny Snider

Administrative Assistant: Sabrina Prentice

**Others Present:**

- No person in attendance.

Reeve Adams called the meeting to order at 9:00 a.m. and opened with a welcome to everyone in attendance.

**Agenda was reviewed as circulated.**

Moved By: Eldon Stewart

Seconded By: Richard Dillabough

That the Council of the Township of Carlow/Mayo approves the agenda for the February 12, 2019 regular meeting of Council as circulated.

-Carried-

No disclosure of pecuniary interest declared.

**Minutes from the January 8, 2019 regular meeting of Council were reviewed as circulated.**

Moved By: Dan Hughey

Seconded By: Mike Cannon

That the Council of the Township of Carlow/Mayo approves the minutes from the January 8, 2019 regular meeting of Council as circulated.

-Carried-

**Business Arising from the Minutes**

- No business arising from the minutes.

**Public Forum**

- No person in attendance.

**9:05 a.m.**

Sgt. Jeffrey MacKinnon, Bancroft Detachment Commander, present to discuss policing concerns.

**Staff Reports were reviewed and discussed as circulated.**

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the payroll for January 2019 in the amount of \$36,275.41 be passed for payment.

-Carried-

Moved By: Mike Cannon

Seconded By: Dan Hughey

That the road expenses for January 2019 in the amount of \$24,122.72 be passed for payment.

-Carried-

Moved By: Dan Hughey

Seconded By: Richard Dillabough

That the Council of the Township of Carlow/Mayo hereby agrees to winter maintain the road fronting Roll number 1270-071-010-08100-0000 subject to the road being brought up to municipal standards by the property owner and furthermore approval will be required by the Council. -Carried-

**Page Two**  
**Minutes of February 12, 2019 Council Meeting**

Moved By: Eldon Stewart  
That the Carlow Community Centre Recreation Committee voucher no. 1-2019 and the Mayo Community Centre Recreation Committee voucher no. 1-2019 be passed for payment.  
-Carried-

Seconded By: Mike Cannon

Moved By: Mike Cannon  
That the general expenses for January 2019 in the amount of \$42,044.72 be passed for payment.  
-Carried-

Seconded By: Dan Hughey

Moved By: Eldon Stewart  
That the VISA voucher no. 1-2019 in the amount of \$758.59 be passed for payment.  
-Carried-

Seconded By: Richard Dillabough

**Correspondence was reviewed and discussed as circulated.**

No committee reports received from the Bancroft & Area Community Policing Advisory Committee; Municipal Economic & Tourism Development Partners Group; Non-Motorized Trails Master Plan Committee.

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo accepts the proposal received from Highland Technical dated February 6, 2019, in the amount of \$1400.00 excluding HST, to update/complete an Energy Conservation and Demand Management Plan as per Ontario Regulation 507/18 under the Electricity Act subject to references.  
-Carried-

Seconded By: Dan Hughey

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo accepts Greenview Environmental Management four year proposal (2019, 2020, 2021, 2022) to provide the Environmental Work Programs for solid waste management for the Carlow and Mayo waste disposal sites as per budget table 1. Furthermore accepts the budget price as per budget table 2 for land acquisition assistance and coordination with the MNRF/MECP for the Carlow waste disposal site.  
-Carried-

Seconded By: Mike Cannon

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo hereby appoints the County of Hastings Integrity Commissioner to act as the Integrity Commissioner for the Township of Carlow/Mayo on an as needed basis.  
-Carried-

Seconded By: Mike Cannon

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo directs staff to forward a letter to the Ministry of Natural Resources & Forestry in respect to a land use permit for Foster Lake Park.  
-Carried-

Seconded By: Richard Dillabough

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo hereby supports the following Application for Consent:

- Applicants: Barbara & Norman Layland; File no. B1/19 (resubmission of B37/17); Part of Lots 7 & 8, Concession 15, Geographic Township of Carlow; Township of Carlow/Mayo; 247 Mayhew Road.
- Confirms the conditions are the same as previously reported with file no. B37/17 and furthermore condition numbers 3 & 4 were completed for file no. B37/17.

-Carried-

Seconded By: Mike Cannon

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo supports the City of Niagara Falls resolution dated January 15, 2019 requesting the Province that municipalities in Ontario be given greater regulatory controls over the location, distance separations and numbers of Retail Cannabis Stores within a municipality.  
-Carried-

Seconded By: Eldon Stewart

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo hereby agrees to receive and file the following correspondence:

Seconded By: Richard Dillabough

**Page Three**  
**Minutes of February 12, 2019 Council Meeting**

- Item no. fourteen – One to four inclusive
- National Eating Disorder Information Centre re: Proclamation-Eating Disorder Awareness Week

-Carried-

**By-Law** Moved By: Richard Dillabough Seconded By: Eldon Stewart  
**11-2019** Being a By-law to establish a Code of Conduct for Members of Council, Local Boards and Committees of the Township of Carlow/Mayo.  
-Carried-

Recessed for lunch at 12:03 p.m. and returned at 12:55 p.m.

**By-Law** Moved By: Richard Dillabough Seconded By: Eldon Stewart  
**12-2019** Being a By-law to adopt a Policy for Pregnancy and Parental Leaves for Council Members.  
-Carried-

By-laws were given three readings, signed by the Reeve and Clerk, and numbered 11-2019 and 12-2019, sealed with the Corporation Seal and placed in the By-law Book.

Moved By: Eldon Stewart Seconded By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo hereby accepts staff reports and reports of committees as circulated.  
-Carried-

Moved By: Dan Hughey Seconded By: Mike Cannon  
That the Council of the Township of Carlow/Mayo hereby agrees to proceed into an in-camera session at 1:41 p.m. under Section 239 subsection 2 (d) of the Municipal Act 2001, S.O. 2001, labour relations or employee negotiations – renewal of collective agreement.  
-Carried-

Moved By: Mike Cannon Seconded By: Dan Hughey  
That the Council of the Township of Carlow/Mayo hereby directs staff to carry out directions given in in-camera session unless otherwise dealt with.  
-Carried-

Moved By: Mike Cannon Seconded By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo adjourn at 2:27 p.m. to meet again on March 12, 2019 at 9:00 a.m. for a regular meeting of Council at the Township of Carlow/Mayo Municipal Office or at the call of the Reeve.  
-Carried-

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**Bonnie Adams**  
Reeve

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**Arlene Cox**  
Clerk-Administrator