

**Township of Carlow/Mayo**  
**Council Meeting Minutes**

**November 12, 2019**

**9:00 a.m.**

The Council of the Township of Carlow/Mayo met on Tuesday November 12, 2019 at the Municipal Council Chambers in the Township of Carlow/Mayo Municipal Office in Boulter for their regular monthly council meeting with the following members present:

Reeve: Bonnie Adams

Councillors: Richard Dillabough, Mike Cannon, Dan Hughey, Eldon Stewart

**Staff Present:**

Clerk-Administrator: Arlene Cox

Treasurer: Jenny Snider

Administrative Assistant: Sabrina Prentice

**Others Present:**

Jim Amos, Calvin Brown, Deidre Brown, Donna Daues, Heinz Daues, Glenn Ellis, Elva Gaudreau, Barb Kravchenko, Mike Trimble

Reeve Adams called the meeting to order at 9:00 a.m. and welcomed everyone in attendance.

**Agenda was reviewed as circulated.**

Moved By: Eldon Stewart

Seconded By: Richard Dillabough

That the Council of the Township of Carlow/Mayo approves the agenda for the November 12, 2019 regular meeting of Council as circulated.

-Carried-

There were two disclosure of pecuniary interests declared. Councillor Dillabough regarding the community centre recreation committees and VISA expenses and Councillor Hughey regarding the VISA voucher for Carlow Recreation Centre payment fee for quick books.

**Minutes from the October 8, 2019 regular meeting of Council were reviewed as circulated.**

Moved By: Mike Cannon

Seconded By: Dan Hughey

That the Council of the Township of Carlow/Mayo approves the minutes from the October 8, 2019 regular meeting of Council as circulated.

-Carried-

**Business Arising from the Minutes**

- No business arising from the minutes.

**Public Forum**

- Heinz Daues was the spokesperson for a group of residents requesting a different type of surface be applied to A. Guy Wilson Road.

**Staff Reports were reviewed and discussed as circulated.**

Moved By: Dan Hughey

Seconded By: Mike Cannon

That the payroll for October 2019 in the amount of \$35,590.89 be passed for payment.

-Carried-

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the road expenses for October 2019 in the amount of \$74,709.83 be passed for payment.

-Carried-

Moved By: Eldon Stewart

Seconded By: Mike Cannon

That the Carlow Community Centre Recreation Committee voucher no. 9-2019 and the Mayo Community Centre Recreation Committee voucher no. 10-2019 be passed for payment.

-Carried-

Moved By: Eldon Stewart

Seconded By: Richard Dillabough

That the general expenses for October 2019 in the amount of \$47,189.19 be passed for payment.

-Carried-

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Moved By: Eldon Stewart  
That the VISA voucher no. 10-2019 in the amount of \$1,259.84 be passed for payment.  
-Carried-

Seconded By: Mike Cannon

**Correspondence was reviewed and discussed as circulated.**

No committee reports received from the Carlow/Mayo Public Library Board; Mayo Community Centre Recreation Committee; Bancroft & Area Community Policing Advisory Committee; Municipal Economic & Tourism Development Partners Group; North Hastings Arena Commission; Non-Motorized Trails Master Plan Committee.

Recessed for a break at 10:20 a.m. and returned at 10:35 a.m.

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo grants a gas allowance in the amount of \$40.00 per week to the Maintenance Person for the 2019/2020 winter season.  
-Carried-

Seconded By: Richard Dillabough

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo accepts the County of Hastings Information Technology Managed Services proposal.  
-Carried-

Seconded By: Mike Cannon

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo accepts the renewal costs, effective December 1, 2019, negotiated by Mosey & Mosey Benefit Plan Consultants, on behalf of the municipality, with Manulife Financial, for the 2020 renewal of the group benefits program.  
-Carried-

Seconded By: Mike Cannon

**10:30 a.m.** Jason and Kelly Bidan, Ontario Watercross Racing Association, rescheduled to December 10, 2019 council meeting to discuss a possibility of a watercross race in 2020.

**11:00 a.m.** Raqib Omer, Viaesys, conference call to discuss GPS system.

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo accepts Marie Aide quotation in the amount of \$12.00 per plate to prepare council meeting luncheons.  
-Carried-

Seconded By: Mike Cannon

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo accepts Hidden Valley Catering written quotation in the amount of \$30.75 per plate to cater the township Christmas dinner.  
-Carried-

Seconded By: Eldon Stewart

Recessed for lunch break at 11:53 a.m. and returned at 12:45 p.m.

Moved By: Dan Hughey  
That the Council of the Township of Carlow/Mayo agrees to write-off taxes on Roll no. 1270-071-010-03300-0000 until such time ownership is determined for this property.  
-Carried-

Seconded By: Mike Cannon

Moved By: Mike Cannon  
That the Council of the Township of Carlow/Mayo agree to purchase a business card in the amount of \$290.00, including taxes, in support of the Military Service Recognition Book of the Royal Canadian Legion Ontario Command.  
-Carried-

Seconded By: Dan Hughey

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo hereby agrees to receive and file the following correspondence:

Seconded By: Richard Dillabough

- Item no. thirteen – One to nine inclusive
- Town of Kingsville re: Local health care services
- Niagara Region re: Proposed cuts to legal aid Ontario budget
- McIntosh Perry Consulting Engineers Ltd. re: Replacement of Lily Lake Culvert

-Carried-

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Moved By: Mike Cannon  
That the Council of the Township of Carlow/Mayo hereby accepts staff reports and reports of committees as circulated.  
-Carried-

Seconded By: Dan Hughey

**By-Law** Moved By: Richard Dillabough  
**29-2019** A By-law to appoint Fence Viewers for the Corporation of the Township of Carlow/Mayo and to set appropriate remuneration and administration fees.  
-Carried-

Seconded By: Eldon Stewart

**By-Law** Moved By: Mike Cannon  
**30-2019** Being a By-law to establish certain user fees.  
-Carried-

Seconded By: Dan Hughey

By-laws were given three readings, signed by the Reeve and Clerk, and numbered 29-2019 and 30-2019, sealed with the Corporation Seal and placed in the By-law Book.

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo adjourn at 2:06 p.m. to meet again on December 10, 2019 at 9:00 a.m. for a regular meeting of Council at the Township of Carlow/Mayo Municipal Office or at the call of the Reeve.  
-Carried-

Seconded By: Eldon Stewart

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**Bonnie Adams**  
**Reeve**

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**Arlene Cox**  
**Clerk-Administrator**